



NORTH EAST (OUTER) AREA COMMITTEE

**Meeting to be held in Civic Hall, Leeds on
Tuesday, 27th May, 2014 at 4.00 pm**

MEMBERSHIP

Councillors

G Wilkinson (Chair)	Wetherby;
A Lamb	Wetherby;
J Procter	Wetherby;
N Buckley	Alwoodley;
P Harrand	Alwoodley;
D Cohen	Alwoodley;
A Castle	Harewood;
R Procter	Harewood;
M Robinson	Harewood;

**Agenda compiled by:
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Governance Services
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**East North East Area Leader:
Jane Maxwell
Tel: 33 67858**

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p style="padding-left: 40px;">RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p style="padding-left: 40px;">No exempt items or information have been identified on the agenda</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
5			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2000 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on 17th March 2014</p> <p>(Copy attached)</p>	9 - 18

Item No	Ward	Item Not Open		Page No
8	Alwoodley; Harewood; Wetherby		<p data-bbox="676 181 1378 248">ELECTION OF COMMUNITY COMMITTEE CHAIR FOR THE 2014/2015 MUNICIPAL YEAR</p> <p data-bbox="676 327 1390 577">To consider a report of the City Solicitor which explains the arrangements for the election of Chairs for Community Committees and that in line with this process, to recommend that this Area Committee elect a Member to the position of Community Committee Chair for the 2014/2015 Municipal Year.</p> <p data-bbox="691 618 940 651">(Report attached)</p>	19 - 24
9	Alwoodley; Harewood; Wetherby		<p data-bbox="676 1126 1382 1193">DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2014/15</p> <p data-bbox="676 1238 1374 1379">To consider a report by the City Solicitor which seeks the Area Committee's formal approval of a meeting schedule for the 2014/2015 Municipal year.</p> <p data-bbox="676 1420 927 1453">(Report attached)</p>	25 - 26
10	Alwoodley; Harewood; Wetherby		<p data-bbox="676 1559 1334 1626">WELL-BEING FUND AND YOUTH ACTIVITY FUND 2014/15</p> <p data-bbox="676 1671 1382 1888">To consider a report of the Assistant Chief Executive (Citizens and Communities) which provides an update on the current position of the Area Committee's budgets and sets out details of applications seeking wellbeing funding and youth activity funding.</p> <p data-bbox="676 1928 927 1962">(Report attached)</p>	27 - 34

Item No	Ward	Item Not Open		Page No
11			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that future meetings of the Outer North East Community Committee will take place as follows:</p> <p>Monday 14th July 2014 Monday 13th October 2014 Monday 8th December 2014 Monday 26th January 2015 Monday 23rd March 2015 May/ June 2015 – Election of Chair (Date to be confirmed)</p>	
2				
a)				
b)				

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NORTH EAST (OUTER) AREA COMMITTEE

MONDAY, 17TH MARCH, 2014

PRESENT: Councillor G Wilkinson in the Chair

Councillors A Lamb, N Buckley, P Harrand,
A Castle, D Cohen and M Robinson

70 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of the Inspection of Documents

71 Exempt Information - Possible Exclusion of the Press and Public

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of the business to be considered

72 Late Items

There were no formal late items of business submitted, however, the Chair did accept the inclusion of an additional application to the Wellbeing Fund; verge improvements at Collingham (Minute No. 79 refers). It was reported that the application in question was not available at the time of agenda publication and it was in the best interests of all parties concerned that the matter be considered without delay.

73 Apologies for Absence

Apologies for absence were received from Councillor J Procter and Councillor R Procter

74 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations of any disclosable pecuniary interests

75 Open Forum

In accordance with paragraph 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for Members of the Public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by Members of the Public

76 Minutes of the Previous Meeting

Draft minutes to be approved at the meeting
to be held on Tuesday, 27th May, 2014

RESOLVED – That the minutes of the previous meeting held on 3rd February 2014 were accepted as a true and correct record

77 Matters Arising From the Minutes of the Previous Meeting

(i) Appointment of a Fuel Poverty Champion (Minute No.64 refers)

RESOLVED – That Councillor Castle be appointed as the Fuel Poverty Champion for the North East (Outer) Area Committee

(ii) Area Committee Business Plan (Including Police Programme of Change) (Minutes No.65 refers) – Referring to the presentation delivered by Chief Inspector Matt Davison on the Police Programme of Change, Councillor Cohen referred to a recent meeting with West Yorkshire Police at which some of the information around PCSO's was inconsistent with that provided by Chief Inspector Davison.

RESOLVED – That Chief Inspector Davison be invited back to the next meeting of the Area Committee in order that the necessary clarification may be provided

78 Children's Services Area Committee Update Report

The Director of Children's Services submitted a report which provided an update on performance data, successes, and children's issues within the area. The report also sought Members views as to whether there were any local priorities that should be regularly highlighted in future update reports.

Appended to the report were copies of the following documents for the information/ comment of the meeting:

- Children's Services update (Appendix 1 refers)
- Performance data for North East (Outer) Area Committee (Appendix 2 refers)
- Families First Cohort (Appendix 3 refers)

Steve Walker, Deputy Director Children's Services together Gillian Mayfield, Targeted Service, Area Leader, Children's Services presented the report and responded to Members' comments and queries

Detailed discussion ensued on the contents of the report and appendices.

In summary, specific reference was made to the following issues:

- Persistent absence in Primary Schools
- Challenging Families
- Free School Meals uptake
- The need for school clusters to engage with Parish Councils
- National Statistics

Referring to an article in “The Times” on school achievement, Councillor Harrand said that according to the article Yorkshire Schools continued to be placed in the lowest 15% achievers for the whole of the Country.

In responding Steve Walker said that Children’s Services was working with schools to understand and improve the areas of concern and referred to the “Readiness for learning initiative” at Key Stage 1

Councillor Lamb commenting on the work of School clusters said that the Area Committee had a good working relationship with school clusters but there appeared to be no link between school clusters and the parish Councils.

Councillor Cohen suggested that Parish Council representation should be encouraged on school clusters. It was further suggested that the Parish Council Forum may be a mechanism for establishing better links.

Officers welcome Members suggestion and offered to investigate the matter further.

It was noted that the next Parish Council Forum was scheduled to take place on 3rd April 2014 and arrangement would be made to ensure Children’s Services received an invitation.

RESOLVED – That the contents of the report be noted

79 Environmental Services – Consultation on the 2014/15 Service Level Agreement

The Director of Environment and Housing submitted a report which sought Members views on existing and new priorities the Area Committee would like to see addressed in a refreshed Service Level Agreement (SLA) for 2014/15

The report also included information on new responsibilities to be transferred to the Locality Team in 2014/15 and proposals as to how the service would be restructured.

Appended to the report were copies of the following document for the information/ comment of the meeting:

- Streetscene Grounds Maintenance Contract – Performance Update (March – October 2013) – Appendix 1 refers

John Woolmer, Locality Manager, East North East, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Progress made on the 2013/14 Service Level Agreement

- Greatest pressures included; Additional litter picking to keep arterial routes litter free, de-leaving and severe weather conditions (Significant rainfall over past 2 years)
- Lost days through sickness absence
- Changes to the Locality Team in 2014/15
- The creation of flexible job descriptions
- Planning for the “Grand Depart”

In offering comment Councillor Cohen suggested that there was a real need to address the litter hot spots

In responding Mr Woolmer suggested that the changes to the locality teams may improve delivery, leading to more efficient and effective working.

Councillor Lamb sought further information about lost days through sickness absence and suspension and requested if Members could be supplied with the necessary statistics.

It was the general opinion of Members that lost days resulting from sickness and suspension required addressing

Mr Woolmer said the requested information would be circulated to Members

On the issue of lost days Councillor Lamb asked if there were any contingency plans with other areas.

In responding Mr Woolmer suggested that support from other areas was not usually necessary, resources may be re-prioritised within the area.

RESOLVED –

- (i) To approve the main service principles for 2014/15
- ;
- (ii) To note the new responsibilities being transferred to the Locality Team
- (iii) To approve the development of a new SLA for 2014/15 to be based on refreshed Elected Member and Area Committee priorities, the SLA being brought back to the July meeting for approval
- (iv) To note the grounds maintenance contract performance update for the Outer NE area covering the grass growing/cutting period March to October 2013.

80 Well-being Fund and Youth Activity Fund

The Assistant Chief Executive (Citizens and Communities) submitted a report which provided an update on the current position of the Area Committee’s

Draft minutes to be approved at the meeting
to be held on Tuesday, 27th May, 2014

budget and set out details of applications seeking Well-Being funding and Youth Activity funding.

Appended to the report were copies of the following documents for the information/ comment of the meeting:

- (i) The current revenue financial position (Appendix A)
- (ii) Details of the remaining balances for the small grants and skip pots, plus other pots of funding which were set aside for Treetops Community Centre and Community Engagement (Appendix B)
- (iii) Small grants approved in the 2013 -14 financial year (Appendix C)
- (iv) Funding Allocation for 2014/15 (Appendix D)
- (v) Capital Funding 2013/14 (Appendix E)

Carole Clark, North East Area Support, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Available funding for the current financial year
- Clarification around some of the projects seeking financial assistance

RESOLVED –

- (i) To note the spend to date and current balances
- (ii) That the following projects (from the 2013/14 financial year) requesting Well-Being Funding be determined as follows:

Project	Organisation	Amount Granted £
Alwoodley Community Association	Alwoodley Football Club Pitch Restoration	£5,000
Camping Activities	Wetherby St James Scout and Guide Group Council	Application Refused
Verge Improvement at Collingham	Leeds City Council	£2,000

- (iii) To note the following applications had been withdrawn

Project	Organisation	Amount Applied For £
Path Clearance (Leeds Road)	Leeds City Council	£2,000

- (iv) To endorse the following project approved via delegated authority

Draft minutes to be approved at the meeting to be held on Tuesday, 27th May, 2014

Project	Organisation	Amount Granted £
Alwoodley Allotment Association Development Programme	Alwoodley Allotment Association	£,765.94

(v) That the following Youth Activity Projects be determined as follows:

Project	Organisation	Amount Granted £
Young People's Volunteering Project at Herd Farm	Herd Farm Activity Centre	Application Refused
Area Activity Work	Herd Farm Activity Centre	£950 (1 Fun day – Climbing Tower), Barwick in Elmet Maypole Celebration
Informal Football Sessions at Allerton High School	Leeds City Council Sport and Active Lifestyles	Application Refused
Racketball at Collingham	Collingham & Linton Squash & Racketball Club	£485
Holiday Activity Programme	EPOSS	£10,293.00
Wetherby District Scouts (Explorers)	Duke of Edinburgh Awards	£699
Barleyfields Radio Project	Wetherby Community Radio (Tempo FM)	£3,000
Academy Rugby	Wetherby RUFC	Deferred for Ward Member Consultation

81 Dates, Times and Venues of Community Committee Meetings 2014/15

The City Solicitor submitted a report seeking the Area Committee's formal approval of a meeting schedule for the 2014/2015 Municipal year.

It was noted that in line with the new approach to area working arrangements the number of meetings scheduled for the Municipal Year had reduced from six to four

Councillor Harrand expressed concerned about the reduction in the number of scheduled meetings commenting that there was nothing wrong with the existing arrangements.

Other Members were also supportive of Councillor Harrand's comments

RESOLVED –

- (i) That the contents of the report be noted.
- (ii) That Officers be requested to look again at the proposed schedule of dates based on six meetings for the Municipal year (Dates to include the following plus an additional two meetings)
 - 14th July 2014
 - 13th October 2014
 - 26th January 2015
 - 23rd March 2015
- (iii) That the date for the meeting to elect a Chair for the 2014/15 Municipal Year be agreed as Tuesday 27th May 2014 at 4.00pm in the Civic Hall, Leeds
- (iv) That the meeting venues continue to alternate between the Civic Hall during the winter months and at various venues held within the three wards during the summer months. All meetings to commence at 6.00pm (summer months) and 5.30pm (winter months)

82 Citizens@Leeds: what this means for Outer North East Leeds

The Assistant Chief Executive (Citizens and Communities) submitted a report which provided a brief outline of the proposed changes to Area Working arrangements, and sought the views of Members on the suggested key themes for 2014

Rory Barke, Area Leader presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report which included:

- The new approach to Area Committee Working
- A new name for the Area Committee
- The intention to strengthen democratic engagement and increase community engagement in decision making
- Moor Allerton Partnership priorities
- Key Themes 2014

RESOLVED –

- (i) That following the Annual Meeting of Council the Area Committee be re-named the Outer North East Community Committee

- (ii) To approve the priorities for the Moor Allerton Partnership (MAP)
- (iii) To request the Area Leader to draft a report setting out details of the proposed engagement plan 2014 based on the following Key Themes:
 - Health
 - Crime and anti-social behaviour
 - Highway works
 - Wetherby Car Parking
 - Wetherby Master Plan
- (iv) The proposed engagement plan being brought back to this Committee in July 2014

83 Outer North East Parish and Town Council Forum

The Assistant Chief Executive (Citizens and Communities) submitted a report which introduced the minutes from the most recent meeting of the (Outer) North East Parish and Town Council Forum held on 24th January 2014.

RESOLVED –

- (i) That the contents of the minutes be noted
- (ii) To support the Parish and Town Council Forum in resolving any issues raised

84 Area Chairs Forum Minutes

The Assistant Chief Executive (Planning, Policy and Improvement) submitted report which provided a brief overview of the Area Chairs Forum Meetings. The minutes of the Area Chairs Forum dated 20th January 2014 were submitted for information/ comment

RESOLVED – That the contents of the report and accompanying minutes be noted

85 Date and Time of Next Meeting

RESOLVED – To note that the next meeting will take place on Tuesday 27th May 2014 at 4.00pm in the Civic Hall, Leeds

CHAIR'S CLOSING REMARKS

Local Elections – Referring to the forthcoming Local Elections, the Chair expressed his best wishes to all Members standing for Council in the May 2014 Municipal Elections

Rory Barke – The Chair reported that after a considerable numbers of years, the Area Leader for the North East (Outer Area) Rory Barke was moving on, taking up other duties within the same Department before retiring in March 2016.

Members joined the Chair in wishing Rory every success in his future endeavours

In responding Rory thanked the Chair and Members of the Committee commenting that the work had been challenging but it had been a real pleasure working with both Members and officers.

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Report author: Gerard Watson
Tel: 0113 395 2194

Report of the City Solicitor

Report to North East (Outer) Area Committee

Date: 27th May 2014

Subject: Election of Community Committee Chair for the 2014/2015 Municipal Year

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>If relevant, name(s) of Ward(s):</i>		
Alwoodley, Harewood and Wetherby		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<i>If relevant, Access to Information Procedure Rule number:</i>		
Appendix number:		

Summary of main issues

1. Area Committee Procedure Rules require that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee.
2. Following the closure of nominations for the position of Chair, and prior to the Annual Council Meeting, Area Committees are required to meet to elect a Chair of the Community Committee for the forthcoming Municipal Year.
3. Therefore, the Area Committee is recommended to elect a Chair for the 2014/2015 Municipal Year, from amongst the nominations which have been received. The Area Committee will be informed at the meeting of the nominations which have been received for the position of Chair.

Recommendations

4. Members of the Area Committee are recommended to elect a Community Committee Chair for the 2014/2015 Municipal Year, from amongst the nominations which have been received.

1 Purpose of this report

- 1.1 The purpose of the report is to explain the arrangements for the election of Chairs for Community Committees and that in line with this process, to recommend that this Area Committee elect a Member to the position of Community Committee Chair for the 2014/2015 municipal year.

2 Background information

- 2.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.
- 2.2 Paragraph 5 of the Area Committee Procedure Rules deals with the process by which Community Committee Chairs are elected. Attached as appendix 1.
- 2.3 Whilst recommending that an appointment be made to the position of Community Committee Chair for the forthcoming municipal year, this report follows the Council's Area Committee Procedure Rules. This is due to the fact that the Area Committee Procedure Rules remain operational until any amendments to them are formally agreed which reflect the proposed establishment of Community Committees.

3 Main issues

- 3.1 The Area Committee Procedure Rules state that the Chair will be elected from amongst the City Councillors eligible to serve on that Committee.
- 3.2 Each Political Group with Members elected within an Area Committee's boundary may submit a nomination from amongst Members on the Area Committee to Chair that Committee, via the Group Whip. An independent Member may also put forward a nomination.
- 3.3 The deadline for the submission of nominations for the position of Chair was 5.00pm on Friday 23rd May 2014. The Area Committee will be notified at the meeting of the nominations which have been received, prior to the election taking place.
- 3.4 The Procedure Rules state that following the closure of nominations and before the Annual Council Meeting, Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year.
- 3.5 The Chair will be elected by an overall majority of first votes cast by those Members eligible to do so and present at the meeting. The Member presiding at the meeting as Chair will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
- 3.6 Where an overall majority of votes cannot be obtained, or it is not possible to hold or convene a quorate meeting of the Area Committee, or for any other reason a decision is not possible in advance of the Annual Council Meeting, then the appointment will be made at the Annual Council Meeting.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 All Group Whips and Independent Members have been given due notice of the deadlines relating to the submission of nominations for the position of Community Committee Chairs, and have been provided with details of the process.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report.

4.3 Council policies and City Priorities

4.3.2 Operational and effective Community Committee meetings, which facilitate a widely accessible but robust decision making forum are in line with the Council's Policies and City Priorities. In order for such meetings to take place, an eligible City Councillor must be properly elected to the position of Community Committee Chair.

4.4 Resources and value for money

4.4.3 There are no direct resource implications arising from the submission of this report to the Area Committee.

4.5 Legal Implications, Access to Information and Call In

4.5.4 This report is not subject to Call In, as the Executive and Decision Making Procedure Rules state that the power to Call In decisions does not extend to those decisions taken by Area Committees.

4.5.5 The process summarised above regarding the election of Community Committee Chairs is in line with current Procedure Rules.

4.6 Risk Management

4.6.6 There are no risks directly arising from the submission of this report to the Area Committee, however, not electing a Chair for the 2014/15 municipal year at this meeting will mean that the matter would have to be resolved at the Annual Council Meeting.

5 Conclusions

5.1 The Area Committee Procedure Rules state that the Chair of each Committee will be elected from amongst the City Councillors eligible to serve on that Committee, and that between the closure of nominations (5.00pm, Friday 23rd May 2014) and the Annual Council Meeting (6.00pm, 9th June 2014), the Area Committee will meet to agree the election of Chair for the forthcoming Municipal Year. The Committee therefore is recommended to elect a Chair at this meeting for the 2014/2015 Municipal Year, from the nominations which have been received.

6 Recommendations

- 6.1 Members of the Area Committee are recommended to elect a Community Committee Chair for the 2014/2015 Municipal Year, from amongst the named nominations which have been received.

7 Background documents¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

5.0 ELECTION OF CHAIR

5.1 The Chair of each Area Committee will be elected, from amongst the City Councillors eligible to serve on that Committee.

5.2 Each political Group¹ with Members elected within an Area Committee area may put forward a nomination from amongst Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.

5.3 All nominations must be notified to the Head of Governance Services by no later than 5pm the day before the meeting convened to consider the appointment of the Chair. The Head Of Governance Services will give appropriate notice to whips and Independent Members of this deadline.

5.4 Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year during the period that is the first working day after the nomination process closes, and the last working day that is the day before the Annual Council Meeting.

5.5 The Chair will be elected by overall majority of first votes cast by those Members eligible to do so and present at the meeting, the member presiding at the meeting will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

5.6 All agreed appointments will be reported to the Annual Council Meeting.

5.7 Where an overall majority of votes cannot be obtained, or it is not possible to convene, or hold, a meeting of the Area Committee, or, for any other reason a decision is not possible in advance of the Annual Council Meeting, the Annual Council Meeting will appoint the Chair.

5.8 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider more than one nomination for the position of Chair, the Chair will be elected by overall majority of votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

5.9 Where an overall majority of votes cannot be obtained by votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting, the vote will be widened to include all Members of Council. The nominee with the overall majority of votes cast by members of Council will be appointed as the Chair of the Area Committee.

5.10 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider an unopposed nomination for the position of Chair, the unopposed nominee will be elected by the Council.

5.11 Where Council has made an appointment of Chair of an Area Committee the decision will be reported to the relevant Area Committee.

¹ A nomination from a political group must be forwarded by a Whip

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Report of the City Solicitor

Report to North East (Outer) Area Committee

Date: 27th May 2014

Subject: Dates, Times and Venues of Community Committee Meetings 2014/15

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Alwoodley, Harewood and Wetherby		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

- 1 At the last meeting of the North East (Outer) Area Committee held on 17th March 2014 a report seeking the Area Committee’s formal approval of a meeting schedule for the 2014/2015 Municipal year was considered
- 2 It was noted that in line with the new approach to area working arrangements the number of meetings scheduled for the Municipal Year had reduced from six to four
- 3 A number of Members expressed concerned about the reduction in the number of scheduled meetings suggesting “ that the existing arrangements appeared to work well”.
- 4 It was the decision of the Committee that Officer’s be requested to look again at the proposed schedule of dates based on six meetings for the Municipal year rather than the suggested four (Dates to include the following plus an additional two meetings)
 - 14th July 2014
 - 13th October 2014
 - 26th January 2015
 - 23rd March 2015

5 In consultation with the Chair and Officers two further dates have been identified;

- 8th December 2014
- May /June 2015 (Election of Chair Meeting)

Recommendations

Members are requested to agree the Committee's revised meeting schedule as set out below, for the 2014/15 municipal year, in order that they may be included within the Council diary for the same period.

Monday 14th July 2014

Monday 13th October 2014

Monday 8th December 2014

Monday 26th January 2015

Monday 23rd March 2015

May/ June 2015 – Election of Chair (Date to be confirmed)



Report author: Carole Clark
Tel: 0113 3367629

Report of Report of the Assistant Chief Executive (Citizens and Communities)

Report to Outer North East Area Committee

Date: 27 May 2014

Subject: Well-being Fund and Youth Activity Fund 2014/15

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Alwoodley, Harewood, Wetherby	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The Outer North East Area Committee has wellbeing revenue and capital budgets, plus a youth activities fund which are used to support projects which address locally determined priorities.
2. Applications for funding are included in the report for members' consideration.

Recommendations

3. The Area Committee is asked to:
 - Note the spend to date and current balances for the 2014/15 financial year;
 - Consider wellbeing and youth activity fund applications and approve where appropriate the amount of grant to be awarded:

1. Purpose of this Report

- 1.1 The report provides members with an update on the current position of the Area Committee's budgets and sets out applications for wellbeing funding and youth activity funding for consideration by the Area Committee.

2. Background Information

- 2.1 Each of the ten Area Committees receives an annual allocation of wellbeing revenue funding and Youth Service funds to support local projects to address locally determined priorities. Each area committee also has a wellbeing capital budget from the Council's Capital Receipts Incentive Scheme.

3 BUDGETS 2014/15

3.1 Well-being Revenue

The amount of funding for each Area Committee is determined by a formula based on 50% population and 50% deprivation in each area. The allocation for the Outer North East Area Committee is £97,510. The area committee manages its allocation by apportioning the amount between the three wards based on population¹. The split between the wards is:

Alwoodley:	£36,322.23	based on pop. = 22766	(37.26%)
Harewood:	£29,301.76	based on pop. = 18363	(30.05%)
Wetherby:	£31,876.02	based on pop. = 19979	(32.69%)

3.2 Capital budget

The Area Committee's capital budget is from the Council's Capital Receipts Incentive Scheme. 20% of receipts generated are retained locally up to a maximum of £100,000 per capital receipt. 15% retained by the ward as additional Ward Based Initiative funding and 5% is pooled across the Council and transferred to the area committees on the basis of need.

3.3 Youth Activity fund

The amount of funding for each area committee is determined by the number of children and young people aged 8 – 17. The allocation for Outer North East Leeds is £40997. The area committee manages its allocation by apportioning the amount between the three wards using the ages 8 – 17 population figures.

Alwoodley	£14881	based on pop. = 2490	(36.3%)
Harewood	£13795	based on pop. = 2309	(33.65%)
Wetherby	£12319	based on pop. = 2062	(30.05%)

- 3.4 More detailed information about these budgets is available in the appendices to this report. (Appendix A – wellbeing funding, and Appendix B – Youth Activity funding.)

4. APPLICATIONS

- 4.1 Ward members are provided with details of the applications and have the opportunity to discuss them in detail at their ward member meetings in advance of the area committee.

¹ Office for National Statistics 2011 Census

4.2 Wellbeing

Ward(s)	Organisation	Project	Total Cost	Amount applied for
Wetherby	Wetherby Town Council	Christmas lights	£25,000	£5157 (capital)

4.3 Youth Activity Fund

Ward(s)	Organisation	Project	Total Cost	Amount applied for
Alwoodley	Northcall	Young peoples' residential	£3700	£3700

5 Corporate Considerations

5.1 Consultation and Engagement

5.1.1 Area Committees have an enhanced role in Community Engagement and have responsibility for overseeing and monitoring the work of the Area Support Team in relation to local engagement activities.

5.1.2 Panels have been established to involve young people in the decision making process for the Youth Activity Fund.

5.2 Equality and Diversity / Cohesion and Integration

5.2.1 Area Committee funding is used to ensure that inequalities within the local area are addressed through local projects and schemes. All projects funded by the area committee monies must demonstrate how they address equality, diversity, cohesion and integration.

5.3 Council Policies and City Priorities

5.3.1 Well-being funding is used to support the area committee priorities.

5.3.2 Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.

5.4 Resources and Value for Money

5.4.1 Spending and monitoring of the grants awarded is administered by the Area Support Team.

5.5 Legal Implications, Access to Information and Call In

5.5.1 The Area Committee has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Well-being budgets within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.

5.5.2 The Area Committee also has delegated responsibility to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

5.5.3 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In.

5.5.4 There is no exempt or confidential information in this report.

5.6 Risk Management

5.6.1 All projects funded by the area committee must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them.

6.0 Conclusions

6.1 The Well-being revenue fund provides financial support for projects in the Outer North East area which help to deliver the priorities of the Area Committee business plan. New capital funds have been transferred to the area committee via the Capital Receipts Incentive Scheme. The Youth Activity Fund has been delegated to the area committee to fund universal activities for children and young people aged 8 – 17.

7. Recommendations

7.1 The Area Committee is asked to:

- Note the spend to date and current balances for the 2014/15 financial year;
- Consider wellbeing and youth activity fund applications and approve where appropriate the amount of grant to be awarded:

Background documents²

[Executive Board report, 14 February 2014, Revenue Budget and Council Tax 2013/14](#)

[Executive Board report of 11th October 2011 – Capital Receipts Incentive Scheme](#)

[Executive Board report of 17th July 2013 – Capital Programme 1 Update 2013 – 2016](#)

[Executive Board report of 13th March 2013 – Investing in Young People: Future Direction for youth services in Leeds.](#)

² The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Funding / Spend Items	ALWOODLEY	HAREWOOD	WETHERBY	Total
Balance b/f 2013-14	11,867.97	28,616.93	47,608.53	88,093.43
New Allocation for 2014-15	36,332.23	29,301.76	31,876.02	97,510.01
Total available (incl b/f bal) 2014-15	48,200.20	57,918.69	79,484.55	185,603.44
Schemes Approved from 2013-14 budget to be spent in 2014-15	170.00	10,000.00	43,000.00	53,170.00
Amount of b/f budget available for new schemes 2014-15	48,030.20	47,918.69	36,484.55	132,433.44
Carried forward from 13/14	ALWOODLEY	HAREWOOD	WETHERBY	Total
Shadwell Repair and Refurbishment	0.00	5,000.00	0.00	5,000.00
Wetherby and District Development fund	0.00	0.00	20,000.00	20,000.00
A1-M1 Noise Abatement Study	0.00	2,000.00	0.00	2,000.00
West Yorkshire Police - Farm Watch Land Rovers	0.00	3,000.00	3,000.00	6,000.00
Wetherby & District Development Fund	0.00	0.00	20,000.00	20,000.00
Off road motorcycles lease	170.00	0.00	0.00	170.00
Total of schemes approved in 2013-14	170.00	10,000.00	43,000.00	53,170.00
Approved 2014-15 Schemes	ALWOODLEY	HAREWOOD	WETHERBY	Total
Skips and grit bins budget (see below for spend)	1,000.00	1,000.00	1,000.00	3,000.00
Community Engagement and publicity budget (see below for spend)	100.00	100.00	100.00	300.00
Treetops Volunteer Expenses budget (see below for spend)	1,000.00			1,000.00
Small Grants (see below for spend)	2,500.00	2,500.00	2,500.00	7,500.00
Slaid Hill in Bloom	1,074.00	0.00	0.00	1,074.00
MAECare Promoting Partnership and Social Inclusion	12,000.00	1,500.00	0.00	13,500.00
Barwick Primary School Agile Learning Facility	0.00	1,000.00	0.00	1,000.00
Alwoodley Wild Flower Beds	0.00	0.00	0.00	-
Walton Cycle Track	0.00	0.00	32,000.00	32,000.00
Alwoodley Football Club Pitch Restoration	5,000.00	0.00	0.00	5,000.00
Collingham Verge Improvements	0.00	2,000.00	0.00	2,000.00
Total of schemes approved in 2014-15	22,674.00	8,100.00	35,600.00	66,374.00
Grand Total Projected Spend 2014-15 (incl b/f schemes)	22,844.00	18,100.00	78,600.00	119,544.00
Total Budget Available for 2014-15 (incl b/f Bal)	48,200.20	57,918.69	79,484.55	185,603.44
Remaining Budget Unallocated	25,356.20	39,818.69	884.55	66,059.44

Skips and grit bins approved	ALWOODLEY	HAREWOOD	WETHERBY
Skips		251.52	
Grit bins			
Budget	1000	1000	1000
Remaining Budget Unallocated	1000	748.48	

Community Engagement and publicity	Budget	Spent	Remaining
	300.00	44.00	256.00

Treetops Volunteer expenses	Budget	Spent	Remaining
	1000	0	1000

Small grants approved	ALWOODLEY	HAREWOOD	WETHERBY
Lingfield Children's Home, gardening project	500.00		
Budget	2500	2500	2500
Remaining Budget Unallocated	2,000.00	2,500.00	2,500.00

Capital	Alwoodley	Harewood	Wetherby	Total
Date allocation received				
Nov-13	2340	2339	2340	7019
Nov-13	2817	2817	2817	8451
Total available to spend	5157	5156	5157	15470
Approved 2013/14 schemes				
Alwoodley flowerbeds	2,000.00			
Total spend	2,000.00	-	-	2,000.00
Total budget	5157	5156	5157	15470
Remaining budget unallocated	3157	5156	5157	13470

Funding / Spend Items	Alwoodley	Harewood	Wetherby	Total
Balance Brought Forward from 2013-14	2,911.65	6,599.00	5,245.00	14,755.65
New Allocation for 2014-15	14,881.91	13,795.49	12,319.60	40,997.00
Total available (inc b/f bal) for schemes in 2014-15	17,793.56	20,394.49	17,564.60	55,752.65
Schemes approved 2013-14 to be delivered in 2014-15	2,840.00	950.00	1,950.00	5,740.00
Total available for new schemes in 2014-15	14,953.56	19,444.49	15,614.60	50,012.65

Projects Carried forward from 2013-14				
Challenge 14	-	950.00	950.00	1,900.00
Northcall Nights	2,840.00	-	-	2,840.00
Autism Support Group	-	-	1,000.00	1,000.00
Total of Schemes Approved brought forward	2,840.00	950.00	1,950.00	5,740.00

Approved 2014-15 Schemes				
EPOSS Holiday Activity Programme	-	5,000.00	3,000.00	8,000.00
Racketball at Collingham	-	485.00	-	485.00
Barleyfields Radio Project	-	-	3,000.00	3,000.00
Duke of Edinburgh/Chief Scout/Queen Scout Awards	-	350.00	350.00	700.00
Informal football session at Allerton High School	-	-	-	-
Northcall Nights - The Musical	-	-	-	-
Barwick & Scholes Climbing Tower	-	950.00	-	950.00
Academy Rugby at Wetherby RUFC	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-

Total Projected Spend 2014-15 New Schemes incl Bfwd schemes	-	6,785.00	6,350.00	18,875.00
Budget for 2014-15 incl Balance brought forward	14,953.56	19,444.49	15,614.60	50,012.65
Remaining Budget Unallocated	14,953.56	12,659.49	9,264.60	36,877.65

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